

Building Appeals Board

APPLICATION FOR ORDERS IN THE PROCEEDING

General Information

1. You may use this form if you are applying for orders in addition to the directions & orders that have been issued by the Board in a proceeding.
2. If all parties to the proceeding consent to the orders you are seeking, then you should complete the consent minute form instead. The consent minute form can be found on the [Board's website](#).
3. If the orders you seek are not by consent, you may use this form if you are seeking orders;
 - a. extending time to comply with the directions and orders issued by the Board;
 - b. shortening time to comply with the directions and orders issued by the Board;
 - c. amending the directions and orders issued by the Board;
 - d. vacating the hearing in the proceeding;
 - e. dismissing the proceeding;
 - f. striking out the proceeding or a claim made in the proceeding;
 - g. amending the application or amending the claim;
 - h. correcting an error in a determination under clause 18(1) of Schedule 3 to the *Building Act 1993*; or
 - i. for costs of and incidental to the proceeding.
4. If you wish to withdraw your application, please use the Application to withdraw form located on the [Board's website](#).

All fields are mandatory. Your application may be delayed or rejected if you do not provide all information.

Need assistance with your application?

Please email registry@buildingappeals.vic.gov.au. Please ensure you copy in all parties when you do so.

Where can you lodge this application?

You can send your completed form to us by email to; registry@buildingappeals.vic.gov.au.

Building Appeals Board

APPLICATION FOR ORDERS

BAB List	
Proceeding Number	
Site Address	

PROCEEDING DETAILS

Applicant/s	
Respondent/s (if any)	
Interested Party/ies (if any)	
Which party is applying for these orders?	

Orders Sought

What are the orders being sought from the Board?

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Reason or Reasons seeking

What is the reason or are the reasons for seeking these orders?

Did you ask the other parties whether they consent or not object to these orders being made?

Yes:

No:

If yes, you should attach all relevant correspondence including any responses from the other parties. If you fail to do so, your Application for orders may be delayed.

Name:

Signature:

Date: